



Job Description Title: Emergency and Mechanical Equipment Maintenance Technician

Division/Department: Operations

Location: Miami

Reports to: MCC Manager, Team Leader

Work Schedule: Monday through Friday
Must be able to be flexible and work overtime and on weekends on an as needed basis.

Exemption Status: Non-Exempt

Summary of duties and responsibilities:

Maintain and repair Emergency, mechanical and hydraulic equipment. Duties will include preventive and corrective maintenance on aircraft doors used for emergency training and hydraulic repair and maintenance on other equipment

Primary duties and responsibilities:

1. Daily readiness check of equipment for training by Pan Am customers.
2. Respond to trouble calls relating to equipment failures and customer interruptions
3. Support and coordinate relocation of Emergency Training Equipment as required
4. Support logistics, parts and outside repair of equipment as necessary
5. Perform Emergency training and/or set up

Education, prior work experience, and specialized skill and knowledge:

High School Degree Minimum. Technical Requirements: Experience as an Aircraft A&P or related experience is a plus. Experience in other hydraulic and mechanical equipment repair will be considered. Ability to perform basic and advanced mechanical maintenance and repair.

Critical Skills: Ability to work in a team environment and support cultural diversity. Must have a high level of both written and verbal communication skills and the use of personal computers. Customer service oriented.

Physical environment/working conditions:

Office environment. May have some medium lifting required up to 50lbs. May require prolonged periods of sitting, standing walking, bending and stooping.

Equipment/machinery used:

General office equipment, mechanical and electrical tools, shop equipment and personal computers

I have read and understand the duties outlined in this job description.

Employee Signature

Supervisor Signature

Employee Printed Name

Supervisor Printed Name

Date Signed

Date Signed