



<i>Job Description Title:</i>	Aircraft Maintenance Technician
<i>Division/Department:</i>	ABI Flight Operations Department
<i>Location:</i>	Kissimmee
<i>Reports to:</i>	Maintenance Manager
<i>Work Schedule:</i>	8:00 a.m. to 5:00 p.m. per assigned schedule Must be able to be flexible for weekends and overtime on an as needed basis.
<i>Exemption Status:</i>	Non-Exempt

Summary of duties and responsibilities:

An Aircraft Maintenance Technician is responsible for performing maintenance tasks associated with maintaining an efficient, high quality, safe, reliable, clean and dependable aircraft fleet. This position involves daily contact with his/her Manager and co-workers while supporting Pan Am Career Pilot Academy's goals and objectives for the position and the operation.

Primary duties and responsibilities:

- Perform aircraft maintenance on academy fleet to enable them to meet or exceed regulatory and airworthiness standards.
- Perform these tasks efficiently and effectively in order to meet the academy's flight schedules.
- Working with the Manager to complete and document all stages of his or her individual training syllabus.
- Ensure consistent and accurate aircraft maintenance by properly documenting and completing turnover entries on unfinished maintenance in the turnover log.
- Follow all Maintenance Department Policies and Procedures.
- Keep a clean and orderly work environment while ensuring the use of safety equipment and observing safe practices.
- Make recommendations to improve functions within the Maintenance Department.
- Perform other duties as assigned by Lead, and Maintenance Management.

Education, prior work experience, and specialized skill and knowledge:

Prospective applicants must possess a strong commitment to system safety and customer service skills and attributes to apply. As minimum requirements, each applicant must possess the following:

- Must hold current FAA Mechanic Certificate with both Airframe and Powerplant ratings.
- Knowledge and understanding of the Federal Aviation Regulations as they relate to aircraft maintenance.
- Must own or acquire the Minimum Tool List requirement.

Physical environment/working conditions:

Typically outdoors, in and out of vehicles, and occasional indoor duties as well.

May have some medium lifting required up to 75lbs. May require prolonged periods of sitting, standing walking, bending, climbing and stooping.

Equipment/machinery used:

Various shop equipment and machinery.

I have read and understand the duties outlined in this job description.

Employee Signature

Supervisor Signature

Employee Printed Name

Supervisor Printed Name

Date Signed

Date Signed

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